

LWV of Okaloosa County FL -- Observer's Report

Agency _____

Date: _____

FEATURE EVALUATED	YES	NO	COMMENTS
Did the meeting start on time?			
Were all members present?			
Were members attentive?			
Did the members appear to have done their "homework?"			
Were members courteous to each other and the public?			
Was the agenda available in advance?			
Did agenda items clearly describe what was to be discussed?			
Was there adequate opportunity for public input?			
Did it appear that some action items were discussed in closed rather than open session?			
Was background information available to the public?			

Were any issues on the agenda relevant to any LWV state or local positions or programs? _____

Do you recommend local League action on any of these items? Yes ___ No ___ If so, what do you recommend?

Do you have other concerns? _____

Observer: _____

Date Submitted: _____

Submit your report to the President or Secretary before the next LWVOC Board Meeting.
Please attach a meeting agenda, if possible. Thank you.